ELGIN CITY COUNCIL AGENDA

ELGIN CITY HALL; 180 N 8th — DECEMBER 9, 1997

CALL TO ORDER 7:00 pm

APPROVE THE MINUTES of NOVEMBER 11 AND NOVEMBER 25, 1997

SUPERVISORS REPORTS

Police	Dayton Sibley
Public works	Kyle Boylen
Library	Sandra Good
Fire	Pat McDonald
Ambulance	Merle Laci
Municipal court	Ralph Howell
Recorder	Joe Garlitz

CITIZENS TO SPEAK

Rusty Mink; update on overlay of Hiway-82 scheduled for 1998
Lisa Johnson

COMMITTEE REPORTS

Administration: Councilors Cooper and Stover
Public Works: Councilors McMullen and Churchill
Public Safety: Councilors Short and Bennett

OLD BUSINESS

Memorandum of understanding; City of Elgin & ODOT, Assess standards
GRH mutual billing agreement
Sewer bond refinance

NEW BUSINESS

ODOT, bike/ped grant application

CORRESPONDENCE

Dan Thompson to The Observer, re. transient tax: FYI

GOOD OF THE ORDER

Approve bills
Executive Session Per ORS 192.660

ADJOURN

CITY of ELGIN

COUNCIL MINUTES FOR DECEMBER 9, 1997

Approved w/ Corrections 1/13/98

COUNCILORS PRESENT- ~~Kevin Cooper~~
Pat McMullen
John Stover
Berta Churchill
Misty Bennett
Leroy Short
Rick Smith - Mayor

ABSENT- Kevin Cooper

Call to Order
The meeting was called to order at 7 pm by Mayor Rick Smith.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of November 11 and November 25, 1997. Councilor Stover moved to approve the minutes of November 11 and November 25 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Supervisors Reports
The Mayor called for the supervisors reports.

Police- Chief Sibley: absent, no report.

Public works- Kyle Boylen: absent, no report.

Library- Annette Howell was present. She informed the Council that she and Beverly Gordon were keeping the library open while Sandy was on a leave of absence due to the death of her father. Sandy expects to be able to return by mid January.

Fire- Chief McDonald reported that there has been a couple of flue fires during the last month and one house fire. The house fire was put out with only minimal damage to the structure.

Chief McDonald noted that the rural fire district has taken deliver of a federal surplused tanker. He also reported that during the next budget round, the department needed to purchase a couple more air-packs.

Ambulance- Merle Laci: absent, no report.

Municipal Court- Ralph Howell presented the court report for November noting that it was a slow month. Due to the holidays the next Court session will be on January 12. Councilor Stover asked Judge Howell how the City could implement "double fines" for traffic violations in school zones. Judge Howell will get together with Chief Sibley to find out what is needed.

Recorder/Administrator- Joe Garlitz reported that Vicki would be on vacation for the remainder of the month.

He reported that the new office has been inspected by the building inspector. It is serviceable at this time but is not completed. Handrails need to be installed in the restrooms, one restroom still needs the fixtures mounted and some trim work needs to be done. Mr. Garlitz explained that most of the remaining work can be completed by himself if he were in the building. After discussion, Councilor Short moved, due to financial considerations and expediency in getting the office completed, to have the Recorder's office moved into the new building as soon as possible, prior to full completion of the building, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilors Cooper and Stover noted that the bills had been reviewed.

Public Works: Councilor McMullen and Churchill, no report.

Public Safety: Councilors Short and Bennett, no report.

Old Business

GRH mutual billing agreement.

Grande Ronde Hospital proposal was again presented for approval. Due to time considerations, Mayor Smith tabled the matter until January.

Sewer bond refinance

Mr. Garlitz reported on the progress being made in refinancing the Sewer Bonds. The bonds were placed on the market December 1, 1997. The true interest rate on the bonds was 5.58%, with bonds being sold with rates from 4.00% to 5.75%, depending on maturity date. The closing date for the transaction is December 16, 1997.

New Business

ODOT, bike/ped grant application

An application for proposals to develop bike paths or pedestrian ways was received from ODOT. This is the program the City applied to two years ago. The City submitted a proposal to construct a sidewalk along N. 10th at that time. The grant is a 50-50 match grant. Two years ago the County offered to provide the grant match. There was a discussion regarding this possibility again. Councilor Stover volunteered to look into the matter.

Correspondence

Dan Thompson letter to The Observer regarding use of transient tax; information only.

Good of the Order

Councilor McMullen moved to approve the bills as presented, with Councilor Bennett as second. The vote was unanimous for approval, motion carried.

Memorandum of understanding; City of Elgin & ODOT, access standards

Tom Schuft was present, at 8:00, to review the letter of understanding between the City and ODOT regarding access to Highway 82 within the City limits. Several changes to the draft presented by ODOT regarding the perspective of control and use were suggested by the City. Mr. Schuft agreed to incorporate these suggested changes into the draft and resubmit it for review. He stated that ODOT would recognize the 250' interval of City streets entering the highway and agreed that all properties abutting the highway be granted "reasonable" access to the highway.

Councilor Stover moved to adjourn, with Councilor Short as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator